

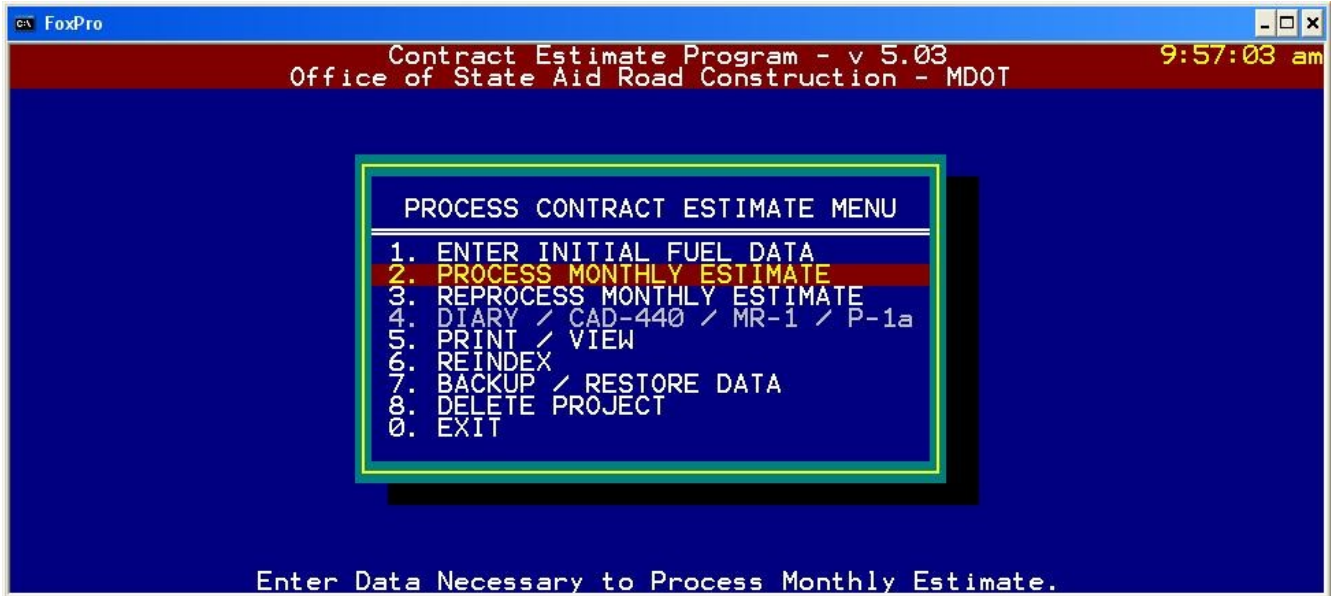
Notice to Bidders #11

Subcontract Retainage Release

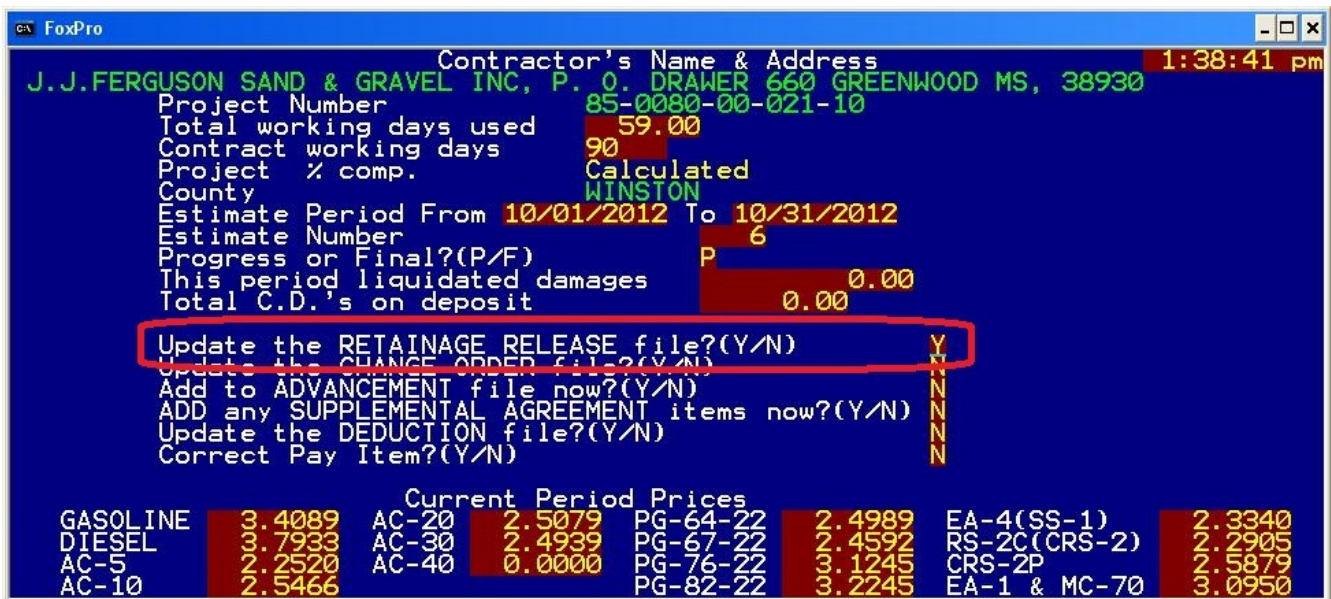
Notice to Bidders #11, dated November 19, 2009, (NTB 11) requires that retainage for subcontracts be released after a NTB 11 is processed for a subcontractor.

To release retainage for a subcontract, the you will need to know the subcontract number and the subcontract amount when you run the next estimate.

Start the estimate (Process or Reprocess):



On the first data screen (below), enter “Y” to the question “Update the RETAINAGE RELEASE file?(Y/N)”

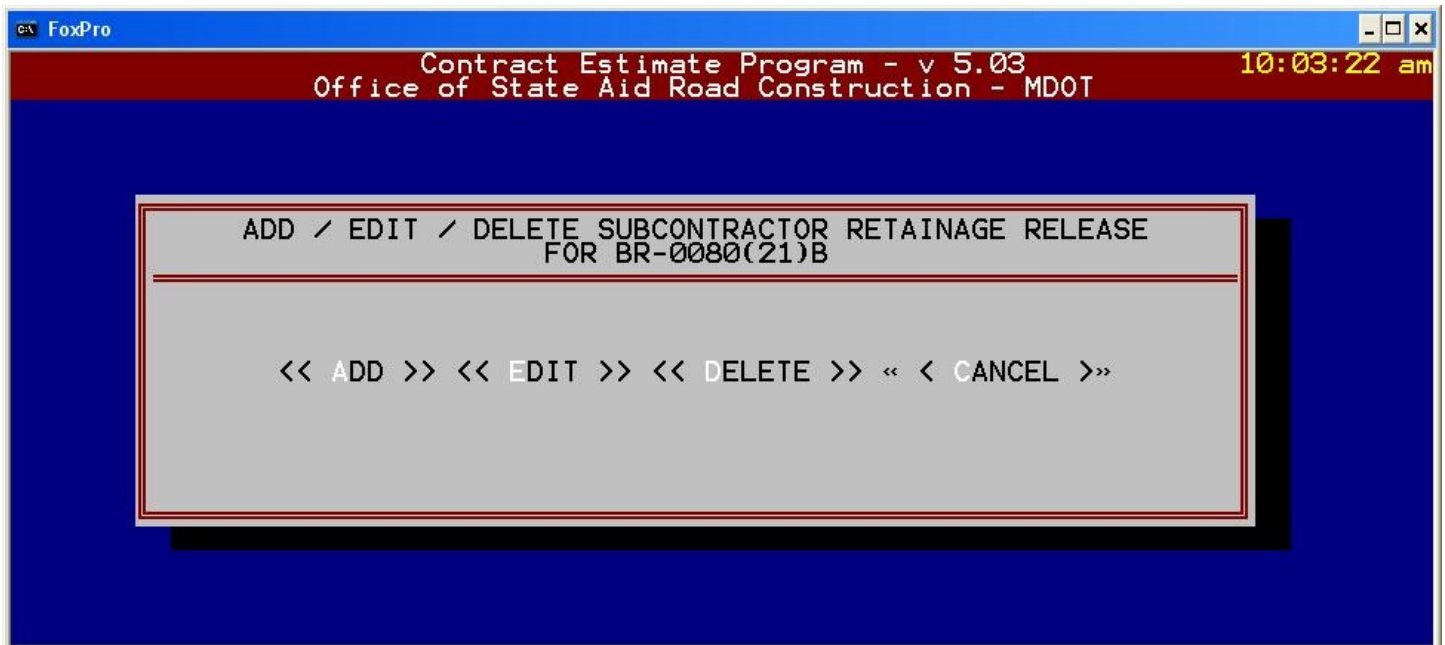


Notice to Bidders #11 – Subcontract Retainage Release

Continuing after that screen, this screen appears.

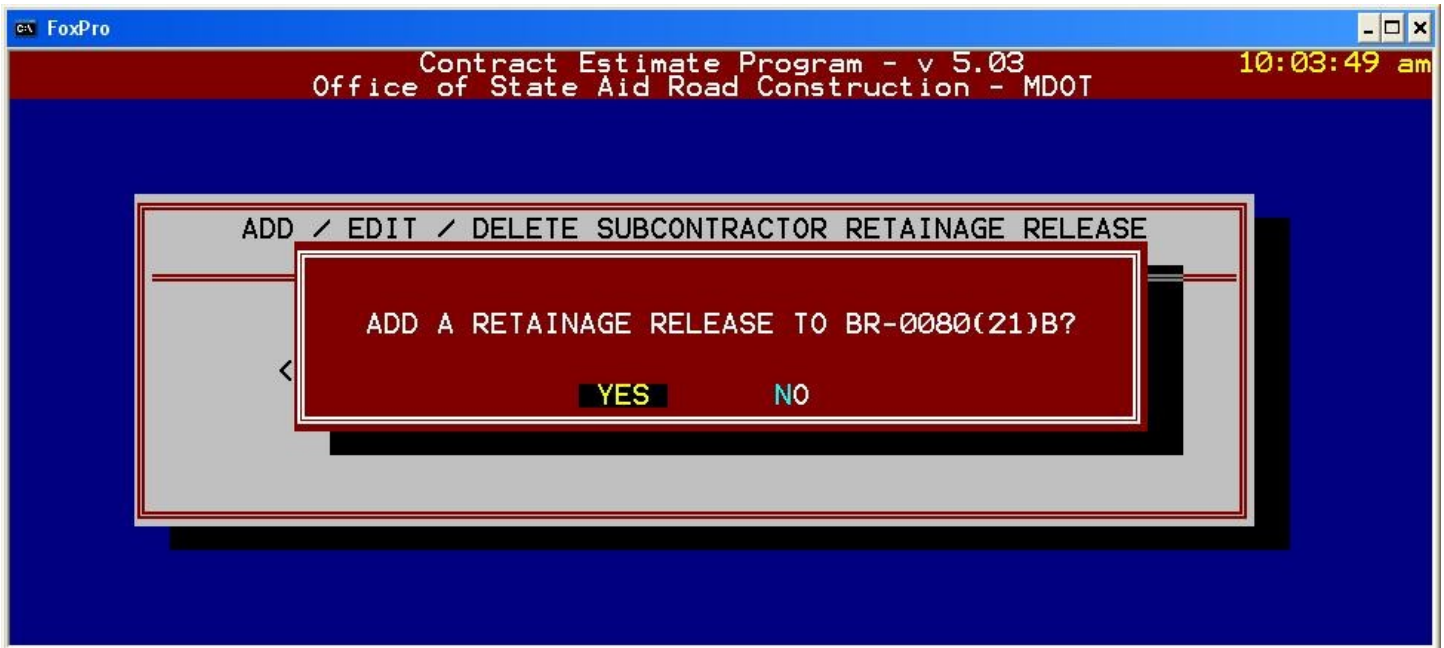


Selecting "YES", this screen appears:

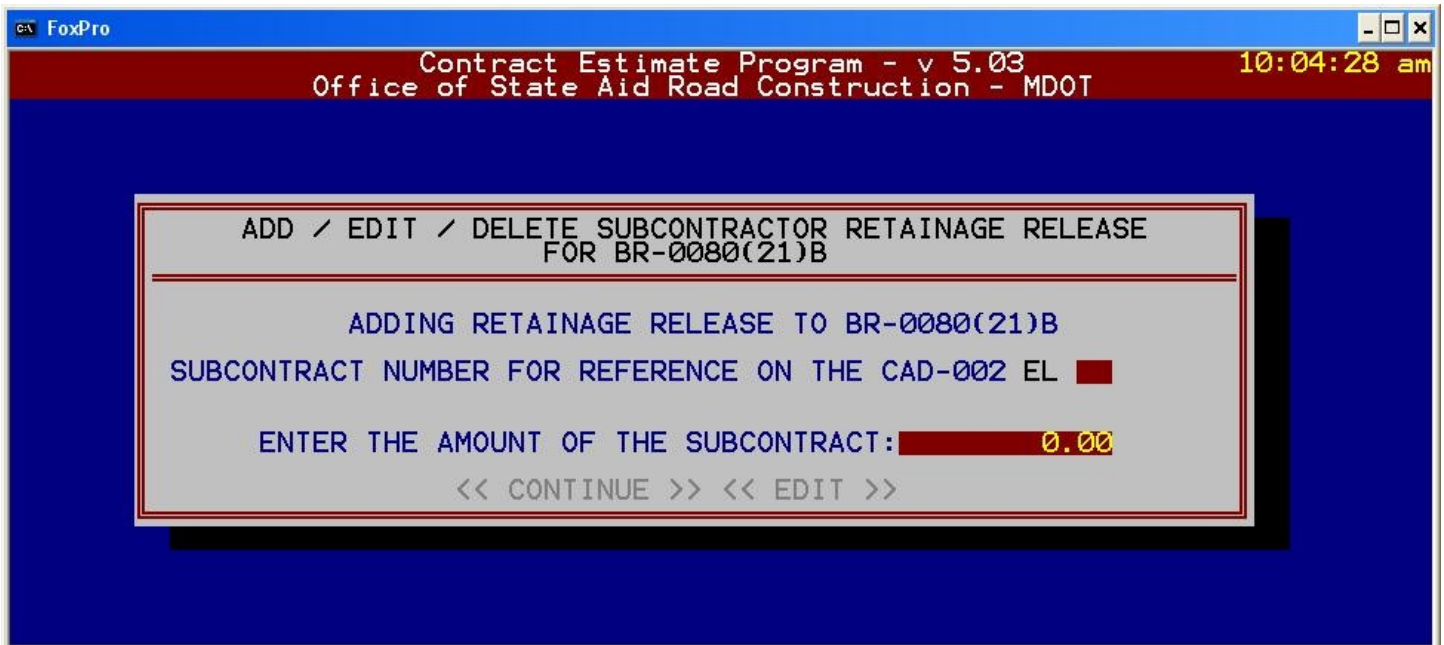


Select "ADD" and the confirmation box will appear

Notice to Bidders #11 – Subcontract Retainage Release

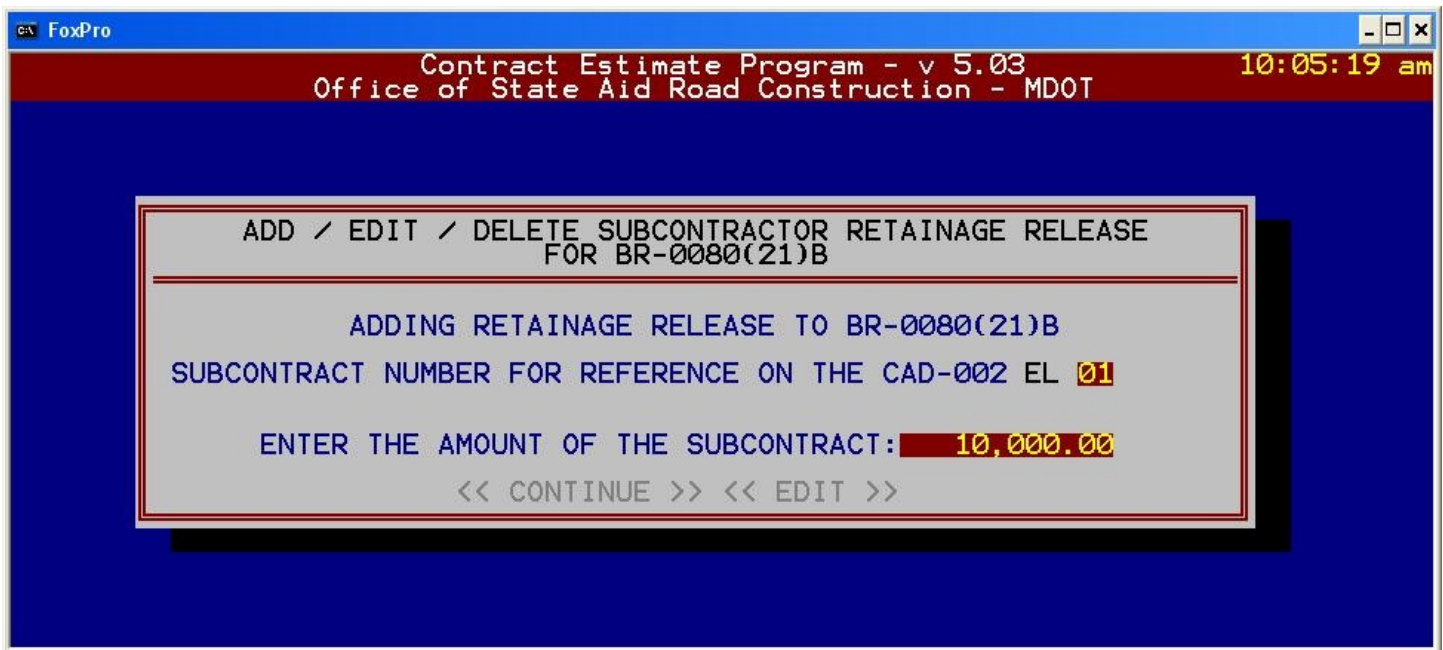


The screen to add the information for the subcontractor retainage release is displayed (ignore the black "EL").



Enter the subcontract number and the amount of the subcontract. This amount **must agree** entered on the signed NTB 11 form. In this example, the subcontract number is 01 and the amount is \$10,000.00.

Notice to Bidders #11 – Subcontract Retainage Release



The screenshot shows a window titled "FoxPro" with a red header bar containing the text "Contract Estimate Program - v 5.03" and "Office of State Aid Road Construction - MDOT". The time "10:05:19 am" is displayed in the top right corner. The main content area is blue and contains a white dialog box with a red border. The dialog box text is as follows:

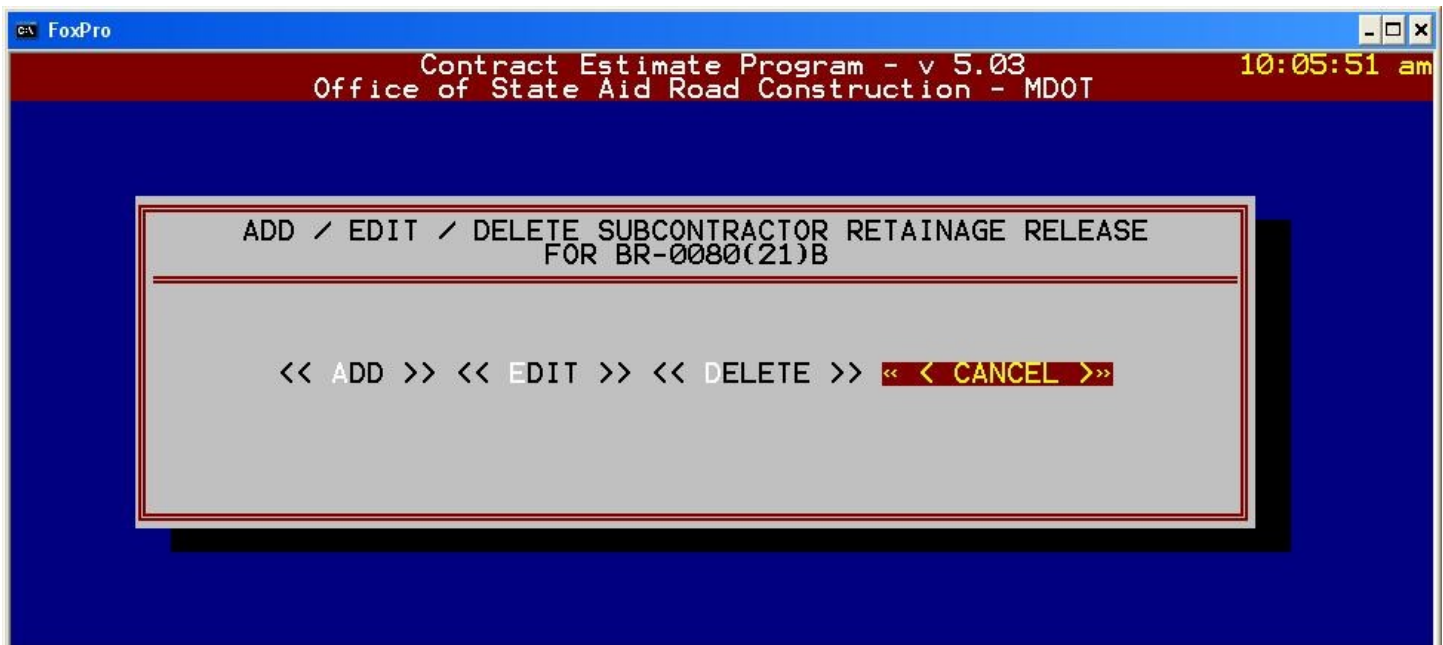
```
ADD / EDIT / DELETE SUBCONTRACTOR RETAINAGE RELEASE
FOR BR-0080(21)B

ADDING RETAINAGE RELEASE TO BR-0080(21)B
SUBCONTRACT NUMBER FOR REFERENCE ON THE CAD-002 EL 01

ENTER THE AMOUNT OF THE SUBCONTRACT: 10,000.00

<< CONTINUE >> << EDIT >>
```

When you are complete, select “CONTINUE” to continue. The ADD / EDIT / DELETE screen will re-appear.



The screenshot shows the same window as above, but the time is now "10:05:51 am". The dialog box text is as follows:

```
ADD / EDIT / DELETE SUBCONTRACTOR RETAINAGE RELEASE
FOR BR-0080(21)B

<< ADD >> << EDIT >> << DELETE >> << CANCEL >>
```

Select “CANCEL” to exit the subcontract retainage release process.

As the estimate is completed, the retainage for the subcontract will be calculated using the retainage rate for the project. In this example for a subcontract of \$10,000.00 and a retainage rate of 2.5%, the released retainage will be \$250.00. The released subcontractor retainage will be shown for reference on the CAD-002.

OFFICE OF STATE AID ROAD CONSTRUCTION
MISSISSIPPI DEPARTMENT OF TRANSPORTATION
CONTRACTOR'S ESTIMATE

Project No. BR-0080(21)B/85-0080-00-021-10 County WINSTON

In Account With J.J.FERGUSON SAND & GRAVEL INC, P. O. DRAWER 660 GREENWOOD MS, 38930

Estimate No. 6 (Progress - ~~XXXX~~) Period October 1, 2012 To October 31, 2012

* Part	Item Number	** A.C.	Item	TOTAL QUANTITIES		Unit	Unit Price	Amount
				On contr. price est.	Allowed to date			
	901-S-804-B	S	BOX BRIDGE SITE "B" ITEMS					
	S-805-A	S	BOX BRIDGE CONCRETE, CLASS "BB" REINFORCEMENT	112.660 17,225.000	109.630 12,430.470	CY LB	350.000 0.800	38,370.500 9,944.380
			TOTAL BOX BRIDGE SITE "B" ITEMS	53,211.000				48,314.880
	901-S-804-B	S	BOX BRIDGE SITE "A" ITEMS					
	S-805-A	S	BOX BRIDGE CONCRETE, CLASS "BB" REINFORCEMENT	122.970 14,162.000	122.990 14,112.500	CY LB	393.000 0.800	48,335.070 11,290.000
			TOTAL BOX BRIDGE SITE "A" ITEMS	59,656.810				59,625.070
			SUBTOTAL PARTICIPATING ITEMS	233,527.700				167,727.250
			FUEL & MATERIAL ADJUSTMENT					794.000
			TOTAL PARTICIPATING ITEMS	233,527.700				168,521.250
			TOTAL CONSTRUCTION ITEMS	233,527.700				168,521.250
			SUBCONTRACT RETAINAGE RELEASED					
			SUBCONTRACT NO. 01	250.000				

* 1 - Participating
2 - Non-Participating

** Cost Adjustment Code
for Fuel & Materials

**OFFICE OF STATE AID ROAD CONSTRUCTION
MISSISSIPPI DEPARTMENT OF TRANSPORTATION**

NOTICE TO BIDDERS NO. 11

DATE: **November 19, 2009**

SUBJECT: **CERTIFICATION OF 100 % PAYMENT TO SUBCONTRACTORS**

Bidders are hereby advised that within thirty (30) days of any Subcontractor completing 100% of any subcontracted work, the Prime Contractor shall make full payment to the Subcontractor (including retainage), complete the following certification, attach it to form OCR-484-S or OCR-484-SA, as applicable, and submit it to the County/LSBP Engineer. Retainage on the subcontract will then be released to the Prime Contractor on a subsequent estimate.

CERTIFICATION OF 100% OF PAYMENT TO SUBCONTRACTOR

Date: _____
Project No.: _____
County: _____
Prime Contractor: _____
Subcontractor: _____

I, _____, hereby certify
(Printed or typed name of Subcontractor)

that I have been paid 100% (including retainage) of the amount of work subcontracted on the above mentioned project in the amount of _____ and that I was paid within thirty (30) Days of when I completed said work.

(Signature of Subcontractor)

(Signature of Prime Contractor)

Falsification of this Certification is subject to prosecution.